



# CHISAGO COUNTY SHERIFF'S OFFICE

**TODD RIVARD, SHERIFF**

313 N. Main Street, Rm. 100  
Center City, MN 55012-9663  
Non-Emergency 651-257-4100  
Fax: 651-213-6330

**Administration**  
651-213-6300

**Investigation**  
651-213-6319

**Patrol**  
651-257-4100

**Civil Process**  
651-213-6307

**Records**  
651-213-6305

**Jail**  
651-257-2931

**06-29-2010**

**To: MN DNR**  
**Grant Contract: B36078 Part 2, Fiscal Year 7/1/2009 – 6/30/2010**

**Re: Participant Completion Report**  
**Section 4: Cooperative Activities**

Chisago County Sheriff's Office Recreational Division held 2 Snowmobile Safety Classes during this fiscal period. One class we offered was the new CD format. We purchased a much needed snowmobile trailer with a portion of our grant funds, and worked as many Enforcement Details as weather conditions and personnel availability allowed. We quickly exceeded our grant allocation. We also handed out snowmobile information at several community events, and did safety talks.

We did not during this fiscal period work any DNR Snowmobile Safety Enforcement Task Force Activities. We had one opportunity present itself, at a time when we had no resources available due to a community lake event. We do look forward to participating in some Task Force Activities in the future.

We worked both on our own and in cooperation with our local Conservation Officer Todd Langevin. Langevin is very willing to work with us in the areas of Snowmobile Patrol, Safety Classes, and on handling Public Complaints. He does a great job and we work well with him.

We are thankful for the opportunity to participate in the Snowmobile Safety Grant. We are working on building our Snowmobile Safety program and appreciate this assistance.

If you have any questions about these efforts please contact me at 651-213-6317.

Sincerely,

Sgt. Mary McCarthy  
Chisago County Sheriff's Office

**SNOWMOBILE SAFETY ENFORCEMENT GRANT PROGRAM  
PARTICIPANT COMPLETION REPORT**  
Program Years 2010-11

<b>Agency:</b> <i>Chisago County Sheriff's Office</i>	<b>Date:</b> <i>6-28-2010</i>
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1. OPERATIONS REPORT

1. Personnel

Snowmobile Safety Enforcement Hours Worked by Agency Officers	<i>148.5</i>
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2. Off-Highway Vehicle Enforcement

a. Public complaints (Snowmobile Safety Related)	<i>21</i>
b. Arrests/Summons (Snowmobile Safety Related)	<i>5</i>
c. Warnings (oral and written, Snowmobile Safety related contacts)	<i>24</i>
d. Number of Alcohol Related Arrests (DWI, Reckless & Careless)	<i>2</i>
e. Number of Illegal Operation Arrests (Speed & Operate on Roadway)	<i>0</i>

3. Off-Highway Vehicle Accidents

a. Number of Non-fatal Snowmobile Accidents Reported to Your Agency	<i>2</i>
b. Number of Fatal Snowmobile Accidents Reported to Your Agency	<i>0</i>

4. Cooperative Activities *See attached Letter*

a. Include a narrative on the Snowmobile Safety Training and Education Projects/Efforts that your Agency accomplished or participated in during this fiscal year.

b. Include a narrative on your agency's participation in DNR Snowmobile Safety Enforcement activities during the past fiscal year. This includes participation in training classes, and collaboration with local Conservation Officers.

2. FISCAL REPORT  
**GROUP 1 PERSONNEL**

Personnel	Number of Officers	Agency Funds	State Funds	Total Cost
Full -Time	2	4,064.17	1,299.41	5,363.58
Part -Time	2	621.33	133.59	754.92
Sub-Total	4	4,685.50	1,433.00	6,118.50

**GROUP 2 SUPPLIES AND EXPENSES**

Itemized Expenses (Itemized)	Agency Funds	State Funds	Total Cost
Breathguard/Mirrors	48.03	0	48.03
-	-	-	-
-	-	-	-
-	-	-	-
Sub-Total	48.03	0	48.03

**GROUP 3 EQUIPMENT**

Equipment (Itemized)	Agency Funds	State Funds	Total Cost
Snowmobile Trailer	0	3,189.00	3,189.00
-	-	-	-
-	-	-	-
Sub-Total	0	3,189.00	3,189.00

**GROUP 4 TOTAL GRANT FUNDS**

	Agency Funds	State Funds*	Total Cost
Grant Total Costs	4,733.53	4,622.00	9,355.53

\* Total of State Funds should equal Amount of Payment on Agreement.

Unexpended Funds will not be reimbursed. Keep a copy of this report for your records.

This is to certify that the State Funds requested were used only for the purposes set forth in Laws of Minnesota 2009, Chapter 37, Article 1, Section 4 Subdivision 8 and the information contained in this form is correct to the best of my knowledge.

Signature:

AGENCY ADMINISTRATOR: M McCaughey #136	TELEPHONE NUMBER (651) 213-6317
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