

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, September 15, 2021**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, September 15, 2021 at the Chisago County Government Center with the following Commissioners present: Greene, Dunne, Montzka, Robinson. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath and Assistant County Attorney Jeff Fuge. Commissioner Chris DuBose participated virtually.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Dunne offered a motion to approve the agenda. Motion seconded by Montzka, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board opened the Road and Bridge Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett from 6:31 p.m. to 6:40 p.m. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board moved items 1-3 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to close the Road and Bridge Committee of the Whole at 6:40 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation–Prelim. Design Services Contract for CSAH 17
- 3.) R&B Committee Recommendation – TH 8 Reconstruction JPA with MnDOT Final Design
- 4.) Minutes from the September 1, 2021 Regular Meeting
- 5.) Amended Minutes from the August 18, 2021 Regular Meeting
- 6.) Payment of County’s Warrants and Miscellaneous Bills

Director Kurt Schneider presented the Board with the Director's Report and action items.
No action was taken.

7 On motion by DuBose, seconded by Dunne, the Board moved to accept the Environmental Services/Zoning Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

8 On motion by Montzka, seconded by Robinson, the Board moved to direct the Planning Commission language to prohibit prohibition commercial outdoor shooting ranges. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, Montzka, Robinson. **OPPOSED:** DuBose, Dunne.

9 On motion by DuBose, seconded by Dunne, the Board moved to approve the 2021 Budget Adjustment of \$50,000 in support of proceeding with said services. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

10 On motion by Robinson, seconded by Montzka, the Board moved to approve the Haseltine Addition Preliminary Plat located in Fish Lake Township, at 2654 Blackhawk Road (PID # 03.00526.30/.40). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

11 On motion by DuBose, seconded by Dunne, the Board moved to approve the Strenke Addition Preliminary Plat located in Chisago Lakes Township, at 15460 345th and Park Trail (PID # 02.00530.00). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

12 On motion by DuBose, seconded by Dunne, the Board approved 1 -3 in order;
1. Move to Accept the Minnesota Department of Natural Resources FY 22 Natural and Scenic Area Grant in the amount of \$44,800.

2. Move to Approve and Enter into the MN DNR Grant Contract for the FY 22 Natural and Scenic Area Grant and Authorize and Direct Staff of the Environmental Services to administer and perform all obligations required of the County as specified in the grant contract.

3. Move to Authorize and Direct Staff to Carry-Out All Tasks necessary for the County to complete the purchase and acquisition of former Lutz Parcel of Land Adjacent to Checkerboard Park (Parcel 11.00234.00) From The Parks and Trails Council of Minnesota, in an amount not to exceed \$89,600 as previously authorized in Resolution No. 20/0506.

The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:18 p.m.

END TIME – 7:18 p.m.

0 letters, 0 emails, # of **SPEAKERS** = 0

13 On motion by Montzka, seconded by Dunne, the Board moved to accept and receive the June 2021 Swedish Immigrant Regional Trail Segment C Feasibility Study Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

14 On motion by DuBose, seconded by Montzka, the Board moved to approve and authorize an expenditure not to exceed \$8,385.00 from the approved FY 2021 CLLID Aquatic Invasive Species budget, which is funded through a re-allocation of unused Lake Association Partnership funds for the Service Contract by and between Chisago County and WSB in support of Chisago Lakes Lake Improvement District Common Carp management. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

15 On motion by Montzka, seconded by Robinson, the Board moved to approve a staffing request for the Chisago County Attorney's Office for a PT paid law clerk and FT media services technician using ARPA funding as either (A) employee; or (B) contracted under a Professional Services Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

16 On motion by DuBose, seconded by Montzka, the Board moved to approve the Professional Service Agreement between Chisago County and Quality Radiological Consultants, Inc. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

17 On motion by Dunne, seconded by DuBose, the Board moved to approve the SHIP Grant Agreement – Lakeside Elementary. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

18 On motion by Montzka, seconded by Robinson, the Board moved to approve the Transportation Agreement between Chisago County and ISD 4116. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

19 On motion by DuBose, seconded by Robinson, the Board moved to approve the HRA-EDA Levy and Budget FY 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

20 On motion by Robinson, seconded by Dunne, the Board moved to approve the attached Proclamation, which proclaims October 2021 as Manufacturers Month in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

On motion by Robinson, seconded by Montzka, the Board moved to hold a closed meeting to receive information permitted under attorney-client privilege pursuant to Minnesota Statute 13D.05 and Minnesota Statute 13D.03 to be held at 7:40 p.m., September 15th, 2021, held at the Chisago County Government Center, located at 313 North Main Street, Center City, MN 55012, to discuss legal strategy related to litigation: Jacobson v Duncan and Chisago County and to discuss labor negotiation strategy. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

The Board reconvened at 9:30 p.m.

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Robinson, seconded by Montzka, the Board adjourned the meeting at 9:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

Chris DuBose, Chair

Attest: _____
Christina Vollrath
Clerk of the Board