

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, July 21, 2021**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, July 21, 2021 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka, Robinson. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath and Assistant County Attorney Jeff Fuge.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by Dunne, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board opened the Road and Bridge Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett from 6:31 p.m. to 6:43 p.m. ***No action was taken.***

On motion by Greene, seconded by Dunne, the Board moved items 1-4 and #18 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to close the Road and Bridge Committee of the Whole at 6:43 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Variance Request for CSAH 19 Project
- 3.) R&B Committee Recommendation – TH 8 Reconstruction LRIP Grant for Final Design
- 4.) R&B Committee Recommendation – Eminent Domain Resolutions CSAH 23/24/26
- 5.) Minutes from the July 7, 2021 Regular Meeting
- 6.) Payment of County’s Warrants and Miscellaneous Bills

- 7.) Application for Temporary Liquor Licenses – Franconia Sculpture Park and Hay Days
- 18.) Out of State Travel Request for County Engineer Joe Triplett to attend the MN Transportation Alliance Fly in Conference in Washington, D.C. September 21-23, 2021.

Environmental Services Director Kurt Schneider presented the Board with the Director’s Report and action items. ***No action was taken.***

On motion by Greene, seconded by Dunne, the Board moved to accept the Environmental Services/Zoning Director’s Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve and authorize the signature of the SCORE Grant Agreement FY 22-26 with the State of Minnesota. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the Dogwood Addition Preliminary Plat located in Nessel Township, at 49150 Dogwood Avenue (PID #06.00553.00). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve and Authorize Publication of Zoning Ordinance Amendment No. 072121-1 An Ordinance Amending Section 3. Definitions; Section 4 General Provisions; Section 5. Zoning District Provisions; Section 6. Special Management Overlay Districts; And Section 7. Performance Standards; of the Chisago County Zoning Ordinance No. 08-3 By Amending And Removing Buildable Area Requirements And Adding Home Site Area Definition And Standards. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson. **OPPOSED:** Montzka.

On motion by Greene, seconded by Dunne, the Board moved to revisit the following ordinance amendment to include a variance process; Publication of Subsurface Sewage Treatment System Ordinance Amendment No. 072121-2 An Ordinance Amending Section 6 General Requirements; And Section 7 SSTS Standards; Of The Chisago County Subsurface Sewage Treatment System Ordinance No. 10-1 By Removing Buildable Soil Area Requirements And Reducing Percolation Tested Soils Area And Holding Tank Allowance. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Robinson **OPPOSED:** Montzka.

On motion by Greene, seconded by Dunne, the Board moved approve and authorize Publication of Subdivision Ordinance Amendment No. 072121-3 An Ordinance Amending Section 1 General Provisions of The Chisago County Subdivision Ordinance

By Removing Buildable Area Requirements And Adding Home Site Area Requirements. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne **OPPOSED:** Montzka, Robinson.

On motion by Greene, seconded by Dunne, the Board moved approve and Authorize Publication Of Shoreland Ordinance Amendment No. 072121-4 An Ordinance Amending Section 7 Subdivision / Platting Provisions Of The Chisago County Shoreland Management Ordinance By Allowing Holding Tank Provisions.” The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne **OPPOSED:** Montzka, Robinson.

CITIZENS FORUM

TIME – 7:33 p.m.

END TIME – 7:33 p.m.

0 letters, 0 emails, # of **SPEAKERS** = 0

On motion by Greene, seconded by Dunne, the Board moved to accept the July 13th Budget and Finance Report . The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to authorize out of state travel for Emergency Communications Manager Jake Thompson to attend the National APCO conference and the Motorola Trunked User Group meetings in San Antonio, Texas, August 14-21, 2021. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the out of state travel requests for the Pro Phoenix Conference in Wisconsin Dells, WI. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the out of state travel request for Michelle Schopper to travel to Connecticut to provide child protective services to a client that is residing in a specialized facility. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the requested credit card limit increase at tonight’s meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the attached Proclamation, proclaiming July 27th, 2021 as “County Staff Appreciation Day in Chisago County.” The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Montzka, seconded by Dunne, the Board adjourned the meeting at 7:49 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

Chris DuBose, Chair

Attest: _____
Christina Vollrath
Clerk of the Board