

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, June 17, 2020**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, June 17, 2020 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahon, Montzka, Robinson. County Attorney Reiter participated electronically. Also present: County Administrator Chase Burnham and *Interim* Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by DuBose. The motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

6:31 p.m. – COVID-19 Update by Courtney Wehrenberg – ended 6:39 p.m.

On motion by McMahon, seconded by Robinson, the Board opened the Road and Bridge Committee of the Whole at 6:39 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Board was given updates on the following current projects of the Public Works Department from County Engineer Joe Triplett: Olinda Trail project; TH 8 Roundabout opening for 4<sup>th</sup> of July holiday weekend. *No action was taken.*

On motion by McMahon, seconded by Robinson, the Board moved to recognize Cindy Johnson's retirement from Public Works after 43 years of service as the Finance Manager/Accountant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved items 1-2 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by DuBose, the Board moved to close the Road and Bridge Committee of the Whole at 6:53 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by Greene, the Board moved to approve the Consent Agenda and removed item #6 to a vote (Appointment to the HRA-EDA –

District 1 Vacancy). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Certificate of Appreciation
- 3.) Minutes from the June 3, 2020 Regular Meeting
- 4.) Payment of County’s Warrants and Miscellaneous Bills
- 5.) Snowmobile Trail Maintenance and Grooming Application – NB SnoDrifters
- ~~6.) Appointment to the HRA EDA District 1 Vacancy~~
- 7.) Application for Exempt Gambling Permit – Pheasants Forever of Chisago County
- 8.) 3.2 Liquor License Renewals

On motion by DuBose, seconded by Robinson, the Board moved to appoint Nathan Keech to the HRA EDA District 1 Vacancy. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Environmental Services Director Kurt Schneider presented the Board with the action items. *No action was taken.*

On motion by DuBose, seconded by McMahon, the Board moved to repeal Resolution No. 10/0519-1 and adopt Resolution No. 20/0617-1 “Chisago County Planning Commission and Board of Adjustment and Appeals Policy on Commission / Board Structure, Meeting Order and General Procedure” as presented and/or as amended at tonight’s meeting. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by Greene, the Board moved to adopt Ordinance No. \_\_\_\_\_ repealing and replacing Section 7.31 of Chisago County Zoning Ordinance 08-3 as presented and recommended by the Planning Commission and/or as amended at tonight’s meeting. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon **OPPOSED:** Robinson, Montzka.

On motion by Greene, seconded by DuBose, the Board moved to approve the Amador Township \$8,426 park fund funding request for new outdoor playground equipment at Almelund Ball Park. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by DuBose, the Board moved to approve the Short Term Rental Housing program \$300 licensing fee and budget adjustment as presented and the Host Compliance, LLC Services Agreement subject to review and approval of the Board Chair and County Attorney as to final terms and form. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Public Hearing at 7:00 – One Watershed One Plan  
No one signed up to speak.

On motion by DuBose, seconded by Robinson, the Board moved to close the Public Hearing at 7:00. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED**: None.

It is respectfully requested that the Chisago County Board consider the public's comments related to the 1W1P.

On motion by Greene, seconded by McMahan, the Board moved to recess for Board of Appeal and Equalization at 7:23 p.m. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED**: None.

Continuation of Board of Appeal and Equalization from 06/16/2020

On motion by DuBose, seconded by McMahan, the Board of Appeal and Equalization moved to reclassify John and Lisa Rydning property from commercial to residential non-homestead. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED**: Bridgitte Konrad.

On motion by McMahan, seconded by Greene, the Board of Appeal and Equalization moved to approve #'s from John Keefe. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahan, Montzka, Robinson, Bridgitte Konrad **OPPOSED**: None.

On motion by Greene, seconded by McMahan, the Board moved to close the Board of Appeal and Equalization at 7:42 p.m. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahan, Montzka, Robinson, Bridgitte Konrad **OPPOSED**: None.

County Administrator read in rules for Citizen's Forum. The Chair opened the Citizen's Forum at 7:42 p.m. 4 citizens spoke at the meeting. The Chair closed the Citizen's Forum at 7:55 p.m.

On motion by Greene, seconded by McMahan, the Board moved to authorize the Chisago County D.E.S. Director to execute the agreement / contract and PO's as required to renew the service agreement with N-Power for the County stand by generators. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED**: None.

Chair Montzka gave the gavel to Vice-Chair DuBose.

On motion by Montzka, seconded by Greene, the Board moved to approve the Bethel Student Agreement 2020-2022. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED**: None.

Vice-Chair DuBose gave the gavel to Chair Montzka.

On motion by Robinson, seconded by DuBose, the Board moved to approve the resolution allowing the State to acquire the land for the Rush Lake Wildlife Management Area. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Robinson, the Board moved to accept being notified of the land acquisition as presented by The Trust For Public Land and Department of Natural Resources in Rusheba Township. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by DuBose, the Board moved to approve the transition of the Chisago County community supervision model from the CPO model to the CCA model effective July 1, 2021. The motion failed as follows: **IN FAVOR THEREOF:** DuBose, Robinson **OPPOSED:** Montzka, Greene, McMahon.

County Administrator Chase Burnham provided administrator updates and correspondence. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board adjourned the meeting at 8:59 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None

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Ben Montzka, Chair

Attest: \_\_\_\_\_  
Christina Vollrath  
Interim Clerk of the Board