

# CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS

Thursday, May 20, 2021

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At 3:00 pm, Thursday, May 20, 2021 Chair Wille called the meeting of the Chisago County Park Board of Directors in a synchronous e-meeting due to Declaration of Local Emergency. The following members present: Jolene Wille, Frank Storm, Jill Sicheneder, Gregg Carlson and Dan Kaiser. Also present: County Commissioner Mike Robinson, Joe Tart; Park Director, Diane Sander; Support Specialist and Kurt Schneider; Environmental Services Director, and County Commissioner Chris DuBose.

## Meeting Summary:

- Unanimously the Board approved the amended agenda with addition of Rotary Club – Tern Avenue Trailhead Plan/Proposal and SIRT Future Alignment in Center City
- Unanimously the Board approved April 15, 2021 meeting minutes
- Unanimously the Board approved 2021 Concession Agreements for Fish Lake and Ki-Chi-Saga Parks
- Unanimously the Board approved Jolene Wille SIRT Subgroup Representative for Chisago County Parks
- Unanimously the Board approved the Rotary Club’s Tern Ave Trailhead and City of Shafer’s proposal
- Unanimously the Board approved the start of in-person meetings, June 17, 2021 Park Board meeting be located at the City of Taylors Falls Trailhead and cancel July’s Park Board meeting

Meeting was called to order by Chair Wille.

Motion by Frank Storm to approve the amended agenda with the addition of Rotary Club – Tern Avenue Trailhead Plan/Proposal and SIRT Future Alignment in Center City. Second by Gregg Carlson and carried unanimously.

Motion by Gregg Carlson to approve the April 15, 2021 minutes. Second by Jill Sicheneder and carried unanimously.

## **Swedish Immigrant Regional Trail (SIRT) - Interstate State Park, Segment C**

Director Tart reviewed the public engagement process for Interstate State Park Segment C draft postcard and trail signage. Postcards will be sent out soon and signs will be placed at Tern Ave, Taylors Falls Trailhead and a few between the two locations. WSB will tally results/information for the feasibility report.

## **2021 Kost Dam Park – Dam Inspection**

Director Tart highlighted the report of the 2021 Kost Dam inspection with some repairs being identified. Future repairs include spalled concrete on the left abutment and removing some trees near the spillway.

## **2021 Concession Agreements**

Director Tart reviewed 2021 concession agreements for Fish Lake and Ki-Chi-Saga Parks. Motion by Frank Storm to approve the 2021 Concession Agreements for Fish Lake and Ki-Chi-Saga Parks. Second by Gregg Carlson and carried unanimously.

## **Capital Improvement Project Update**

Director Tart reviewed dugout project at Ki-Chi-Saga. Concrete slabs have been poured and are large enough for recycling/trash cans and a bat rack. Project was designed for future fencing and roof.

## **Shelter Project Update**

Director Tart reviewed pictures from Checkerboard, Ki-Chi-Saga and Fish Lake Parks on progress of soffit, fascia and roofing repairs. Dan Kaiser questioned removal of the tree located near the Checkerboard Park shelter. Board discussed safety, possible damage to shelter, and options for the tree. Director Tart will investigate options for possibly removing the tree; however, it appears to be healthy and may not need removal and will discuss specific options with Maintenance Lead. County Commissioner Robinson discussed purchasing materials from Lamperts instead of Menards.

### **Sunrise Prairie Regional Trail (SPRT) – Emergency Detour at Wyoming Trailhead**

Director Tart reported on a detour route that will be used for emergency vehicles only. There is greater congestion along East Viking Boulevard than anticipated. Emergency vehicles will utilize this access/route and be able to respond to emergency's near Interstate 35 faster than being rerouted through Stacy.

### **Administrative Updates**

Director Tart provided an overview of the following items:

- 2022 Proposed Budget- Submit- June 1<sup>st</sup>
- DNR-ENRTF Appropriation Monitoring Report- May 19<sup>th</sup>
- LCCMR Work Plan Update and close out project- June 30<sup>th</sup>
- Apply for Permits- Minnesota Department of Health (MDH) – certification for public water supply and Department of Natural Resources (DNR) water permitting and reporting system (MPARS) – pesticide control for aquatic plant management
- Shelter and athletic reservations/scheduling and Fish Lake collections

### **Park Enhancements**

Director Tart provided pictures of the park improvements that included: Ki-Chi-Saga edging ballfields, new pavement at restroom and relocating barrier; Fish Lake refurbishing fishing/swimming docks, playground and horseshoe pits; All parks received new shelter posting boxes and trash cans.

### **Swedish Immigrant Regional Trail (SIRT) - Subgroup**

Director Tart inquired if a Park Board member would like to assist with the SIRT Subgroup. It is a group that meets from area park commissions: Chisago City, City of Lindstrom, Center City and Chisago County. The subgroup maintains communication and gathers collaborative ideas. The Park Board would join the group and report back to the Park Board. Motion by Gregg Carlson to nominated Jolene Wille as Representative for Chisago County Parks. Second by Jill Sicheneder and carried unanimously.

### **Rotary Club – Tern Avenue Trailhead Plan/Proposal**

County Commissioner DuBose joined and provided an overview of the Chisago Lake Rotary proposal for Tern Avenue Trailhead that included: landscaping, pollinator garden, bike rack, and Porta Potty enclosure. Total estimate is \$21,325 and most would be covered by Rotary Club and Rotary grant funds. Parks Department will provide kiosk materials and mounting brackets. Rotary Club will install a kiosk at the Shafer location. Motion by Frank Storm to accept Rotary Club's Tern Avenue Trailhead. Motion amended by Gregg Carlson to include City of Shafer's location. Motion to approve and accept the Rotary Club's Tern Ave Trailhead and City of Shafer's proposal. Second by Gregg Carlson and carried unanimously.

### **Staff Report**

Director Tart provided an overview of the following items:

- Online Forms – working with IT staff to get forms online
- Employee Staffing- Orientation/Training/Scheduling

- Athletics – LARA has increased scheduled activities for athletics at Ki-Chi-Saga, which has led to full capacity. The schedule could accommodate a church or small league, but otherwise Ki-Chi-Saga has a full schedule for the summer season.
- Update on Kiosk
- Parks and Trail Maintenance – Replacing dock boards and bumpers on dock, cleaning out buildings, preparing beach/swimming area and seeding in various locations. Reviewing parking stall widths in lots.
- Short video was played that highlighted City of Maple Grove’s sport/park complex. Opportunity to pick up tidbits and ideas. Thoughts on water trail system and incorporating kayak and canoe rentals. Also looking for ways to incorporate the Sunrise River.

### **SIRT Future Alignment in Center City**

Gregg Carlson provided overview of Center City’s approval of SIRT future alignment with the addition of a culvert be added during the road straightening project.

### **Summer Park Board Meeting Update**

Director Tart reviewed the upcoming summer calendar. Motion to cancel July’s Park Board meeting and start meeting in-person by Frank Storm. Second by Dan Kaiser. Motion amended by Gregg Carlson to include the June 17, 2021 Park Board meeting to be in-person at the City of Taylors Falls Trailhead. Motion to start in-person meetings, June 17, 2021 Park Board meeting be located at the City of Taylors Falls Trailhead and cancel July’s Park Board meeting. Second by Dan Kaiser and carried unanimously.

**Adjourn** – Motion by Frank Storm to adjourn the meeting. Second by Dan Kaiser and carried unanimously.