

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, May 20, 2020**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, May 20, 2020 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahan, Montzka, Robinson. County Attorney Reiter participated electronically. Also present: County Administrator Chase Burnham and *Interim* Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the amended agenda. Motion seconded by Greene. The motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

6:31 p.m. – COVID-19 Update by Courtney Wehrenberg – ended 6:47 p.m.

The Board opened the Road and Bridge Committee of the Whole at 6:47 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by McMahan, seconded by Robinson, the Board moved items 1-5 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by DuBose, the Board moved to close the Road and Bridge Committee of the Whole at 6:57 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by DuBose, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – CP 13-93-20 CR 93 Resurfacing Project
- 3.) R&B Committee Recommendation – CP 13-63-20 CR 63 Reconditioning Project
- 4.) R&B Committee Recommendation – 2020 Retro-Reflective Pavement Markings Project
- 5.) R&B Committee Recommendation – Prof. Services Contract for Survey Eng. Services

- 6.) Minutes from the May 6, 2020 Regular Meeting
- 7.) Payment of County's Warrants and Miscellaneous Bills
- 8.) Applications for Abatements (reduction) of Property Taxes
- 9.) 2020 Liquor License Renewals
- 10.) Temporary Liquor License – Franconia Sculpture Garden, July 11th, 2020
- 11.) Snowmobile Trail Maintenance and Grooming Applications

Environmental Services Director Kurt Schneider presented the Board with the action items. *No action was taken.*

On motion by DuBose, seconded by McMahon, the Board moved to accept the Environmental Services Director's Report. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the Mark Holl "Molly Estates" final plat in Section 16, T. 37, R. 22; PID 06.00323.00. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by McMahon, the Board moved to approve the Steve Hudak Preliminary Plat at 513 522nd Street, Nessel Township; Sec.9, T.37, R.22 (PID #06.00221.10) conditioned on submittal of qualifying soil borings and a wetland delineation for verification by County Staff prior to Final Plat as recommended by the Planning Commission. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by Greene, the Board moved to approve the SCORE Grant Agreement FY 20-21 with the State of Minnesota subject to County Attorney review. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by McMahon, the Board moved to approve scheduling the public hearing for the Draft Lower St. Croix River Comprehensive Watershed Management Plan on June 17, 2020. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Robinson, the Board moved to approve the 2020 CLLID/Lake Association/DNR aquatic invasive weed control partnership program along with up to \$5,000 from reserve funds for roadside treatment of invasive

Phragmites. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED**: None.

On motion by McMahon, seconded by DuBose, the Board moved to approve \$7,000 toward 2020 Chisago Lakes Lake Improvement District water quality monitoring, laboratory analysis and supplies. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED**: None.

On motion by DuBose, seconded by McMahon, the Board moved to approve the Agreement by and between Chisago County and Lakes Aquatic Weed Removal for the Chisago Lakes Lake Improvement District, along with the associated Budget Adjustment Request. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED**: None.

Robinson as Chair for Regional Rail Authority – 7:11 p.m.

On motion by Greene, seconded by Montzka, the Board moved to approve the meeting minutes for Regional Rail Authority. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED**: None.

On motion by Montzka, seconded by McMahon, the Board moved to approve of County Parks Staff administration of a County Regional Rail Authority Application for Right of Way Permit policy consistent with the drafted permit form authorizing permit conditions and approvals as administratively determined by County Staff; and to approve of the City of Wyoming Railroad Park Trail Spur connection to the Sunrise Prairie Regional Trail with conditions as prepared and finalized by Parks Staff. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED**: None.

Closed Regional Rail Authority – 7:14 p.m.

On motion by Greene, seconded by McMahon, the Board moved to approve the FINAL 2020 Capital Improvement Plan. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED**: None.

On motion by Greene, seconded by Robinson, the Board moved to approve the resolution establishing the Absentee Ballot Board for the 2020 election cycle. The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED**: None.

On motion by Greene, seconded by McMahon, the Board moved to authorize the Chisago County MICS Director to execute the agreements and PO's as required to complete this project. With a total cost to not exceed \$13,227.50.

The motion carried as follows: **IN FAVOR THEREOF**: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED**: None.

On motion by McMahon, seconded by Greene, the Board moved to approve the contract between Chisago County and Kathy Maul-Dehn and Daniel Dehn. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by DuBose, the Board moved to accept the Human Resources Update from January 1, 2020 to March 31, 2020. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Commissioner DuBose stated that there were 27 emails for Citizen’s Forum.

On motion by Robinson, seconded by McMahon, the Board moved to approve the proclamation honoring Chisago County’s 2020 High School Graduates. The motion carried as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Board discussed the current Safely Return to Work Policy and prepare for “Phase 2” of the reopening plan.

County Administrator Chase Burnham provided administrator updates and correspondence. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Robinson, the Board adjourned the meeting at 8:00 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None

Ben Montzka, Chair

Attest: _____
Christina Vollrath
Interim Clerk of the Board