

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, April 01, 2020**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, April 01, 2020 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Montzka, Robinson. Commissioner McMahon participated in the meeting electronically, as well as County Attorney Janet Reiter. Also present: County Administrator Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the agenda. Motion seconded by Robinson, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by Greene, the Board moved to recess the Board of Commissioners meeting to the Health and Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Health and Human Services Committee of the Whole at 6:30 p.m.

Chair Montzka gave the gavel to Vice-Chair DuBose.

Health and Human Services Director Robert Benson and Public Health Supervisor Courtney Wehrenberg provided the Board with a COVID-19 Update.

On motion by Robinson, seconded by McMahon, the Board moved to add items 1-4 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson. **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to close the Health & Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

**Board of Commissioners' Consent Agenda:**

- 1.) HHS Committee Recommendation – Directors Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS

- 3.) HHS Committee Recommendation – Mileage Reimbursement of Mileage Claim
- 4.) HHS Committee Recommendation – Revenue Recapture Service Level Agreement
- 5.) Payment of County’s Warrants and Miscellaneous Bills
- 6.) Minutes from the March 18, 2020 Regular Meeting
- 7.) Minutes from the March 25, 2020 Emergency Meeting

The Chair had the County Administrator read the new rules of Citizen’s Forum into the record due to the ‘Stay at Home’ order from the Governor. Commissioner DuBose read 6 different letters aloud.

On motion by DuBose, seconded by Robinson, the Board moved to approve the resolution which authorizes Part Time Sheriff Deputies Joshua D Ballejo, Jonathon M Beck, and Alexis A Gardner to be eligible for PERA. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Greene, seconded by DuBose, the Board adjourned the meeting at 7:35 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

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Ben Montzka, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
County Administrator