

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, February 05, 2020**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, February 05, 2020 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahon, Montzka, Robinson. Also present: County Attorney Janet Reiter, County Administrator Chase Burnham and *Interim* Clerk of Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahon offered a motion to approve the amended agenda. Motion seconded by DuBose, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to recess the Board of Commissioners meeting to the Health and Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Health and Human Services Committee of the Whole at 6:31 p.m.

Chair Montzka gave the gavel to Vice-Chair DuBose.

Health and Human Services Director Robert Benson provided the following updates: Department Updates – staffing, revenue, remote access. Veteran’s Services Office Report by Bryan Brown. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board moved to add items 1-4 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to close the Health & Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Chair closed the Community Health Board and HHS Committee Board of the Whole at 6:52 p.m.

On motion by DuBose, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Directors Update
- 2.) HHS Committee Recommendation – Veterans Services Office Report
- 3.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 4.) HHS Committee Recommendation – Transportation of Children in Foster Care Placement
- 5.) Payment of County's Warrants and Miscellaneous Bills
- 6.) Minutes from the January 15, 2020 Regular Meeting
- 7.) Application for Exempt Permit – Wild River Chapter MDHA

**RESOLUTION NO. 20/0205-1
APPROVING THE SUBMISSION OF AN APPLICATION TO CONDUCT A RAFFLE
FOR THE WILD RIVER CHAPTER MDHA**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application to conduct a raffle at the Lent Town Hall located at 33155 Hemingway Ave., Stacy, MN 55079.

- 8.) Application to Conduct Off-Site Gambling – Stacy Lions Club

**RESOLUTION NO. 20/0205-2
APPROVING THE SUBMISSION OF AN APPLICATION TO CONDUCT A RAFFLE
FOR STACY LIONS CLUB**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application to conduct a raffle at the Lent Town Hall located at 33155 Hemingway Ave., Stacy, MN 55079.

9.) Convey. of Tax Forfeited Land to the City of NB pursuant to M.S. 282.01, subdivision 1a.

RESOLUTION NO. 20/0205-3
CONVEYANCE OF TAX FORFEITED LAND TO THE CITY OF NORTH BRANCH

WHEREAS, the City of North Branch has submitted a request for tax forfeited parcel 11.01068.59 to be conveyed to the City for an authorized public purpose under M.S. 282.01, subdivision 1a, paragraph (f),

WHEREAS, M.S. 282.01, subdivision 1a, paragraph (f) authorizes conveyance, with County Board approval, of tax forfeited land to a local government subdivision if they certify to the Board that prior to forfeiture the government subdivision was entitled to the parcel under a written development agreement.

NOW THEREFORE BE IT RESOLVED, that the Chisago County Board of Commissioners approve the conveyance of tax forfeited parcel 11.01068.59 for an authorized public use to the City of North Branch pursuant to M.S. 282.01, subdivision 1a, paragraph (f).

10.) Summary of 2019 Donations to the County

RESOLUTION NO: 20/0205-4
ACCEPTANCE OF 2019 DONATIONS BY CHISAGO COUNTY

WHEREAS, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

WHEREAS, the County has received a donation from a business or private individual in Chisago County and is requesting formal acceptance by the County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby accepts the following donations received by the Chisago County in 2019:

- Blake Hunter: \$20.00 for CCSO's Project Lifesaver
- Susan and Roy Witte: \$50.00 for CCSO's Project Lifesaver
- Hunter: \$20.00 for CCSO's Project Lifesaver
- Esther Grimm: \$300.00 for the CCSO
- Rush City Lions Club: \$250.00 for the Children's Water Festival
- First State Bank of Wyoming: \$200.00 for Children's Water Festival
- Forest Lake Athletic Assoc.: \$200.00 for Children's Water Festival

- Plastic Products Co Inc.: \$100.00 for Children’s Water Festival
 - Casey’s General Stores: \$100.00 for Children’s Water Festival
 - Stacy Lent Fire Depart. Relief Assoc.: \$250.00 for Children’s Water Festival
 - City of Rush City: \$200.00 for Children’s Water Festival
 - Monica Kinny: \$50.00 for Children’s Water Festival
 - Chisago Lakes Lions Club: \$200.00 for Children’s Water Festival
 - Chisago Lakes Rotary Club: \$100.00 for Children’s Water Festival
 - Kwik Trip Inc.: \$100.00 for Children’s Water Festival
 - John Furney: \$91.00 for CCSO’s Project Lifesaver
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11 On motion by McMahon, seconded by DuBose, the Board moved to approve the State of Minnesota Human Trafficking Investigators Task Force Joint Powers Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

12 On motion by DuBose, seconded by Greene, the Board moved to approve the language changes to the 2020-2021 Snowmobile Safety Enforcement Grant Contract #168204, as presented on the documents provided by the Minnesota DNR. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

13 On motion by McMahon, seconded by Greene, the Board moved to approve the acceptance of the 2019 Emergency Management Performance Grant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

14 On motion by DuBose, seconded by McMahon, the Board moved to approve the two \$1,000 donations from the CCSO Foundation for K9 Equipment and less lethal equipment. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

RESOLUTION NO: 20/0205-5
ACCEPTANCE OF 2019 DONATIONS BY CHISAGO COUNTY

WHEREAS, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

WHEREAS, the County has received a donation from a business or private individual in Chisago County and is requesting formal acceptance by the County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby accepts the following donations received by the Chisago County in 2019:

- Chisago County Sheriffs Foundation: \$1,000.00 for CCSO’s K9 Program
 - Chisago County Sheriffs Foundation: \$1,000.00 for CCSO’s Less Lethal Force
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15 On motion by Greene, seconded by McMahon, the Board moved to approve the proposed current contract with the additional 20 hours of nursing services through ACH bringing the current nursing hours to 55 hours per week. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

At 7:01 p.m., the Chair opened Citizen Forum. 0 Citizens spoke; the Chair closed Citizen Forum at 7:01 p.m.

On motion by Robinson, seconded by Greene, the Board moved to the Chisago County Park Board recommendation to adopt and implement the following parks policies and user fees as presented and/or as amended at tonight's meeting:

1. Chisago County Parks Department Park Reservation Policy
2. Tournament / Large Event Application & Assumption of Responsibility and Waiver of Liability Agreement
3. Field Operations and Standards Policy : Ki-Chi-Saga Park
4. Field Maintenance Agreement with Lakes Area Recreation Association.

The motion failed as follows: **IN FAVOR THEREOF:** Greene, Robinson **OPPOSED:** DuBose, McMahon, Montzka.

On motion by DuBose, seconded by McMahon, the Board moved to postpone the Chisago County Park Board recommendation to adopt and implement the following parks policies and user fees as presented and/or as amended at tonight's meeting and send letters to user groups:

1. Chisago County Parks Department Park Reservation Policy
2. Tournament / Large Event Application & Assumption of Responsibility and Waiver of Liability Agreement
3. Field Operations and Standards Policy : Ki-Chi-Saga Park
4. Field Maintenance Agreement with Lakes Area Recreation Association.

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, McMahon, Montzka **OPPOSED:** Greene, Robinson.

17 On motion by McMahon, seconded by Greene, the Board moved to approve the leasing of a 2020 Chevrolet Equinox for the Chisago County Probation Office. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

18 On motion by DuBose, seconded by McMahon, the Board moved to approve the application and adopt the resolution in Support of the Telecommuting Opportunities and Telecommuter Forward Certification. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

RESOLUTION 20/0205-7
IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND
TELECOMMUTER FORWARD CERTIFICATION

WHEREAS, Chisago County supports and commits to promote the availability of telecommuting options;

WHEREAS, Chisago County hereby appoints Nancy Hoffman the Executive Director of the Chisago County HRA-EDA as the single point of contact for coordinating telecommuting opportunities within Chisago County including the following responsibilities:

1. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders.
2. Collaboration with broadband providers and employers to identify, develop, and market telecommuter-capable broadband packages.
3. Communication and partnership with broadband providers and economic development professionals to develop common goals.
4. Promotion of telecommuter-friendly workspaces, such as business incubators with telecommuting spaces, if such a workspace has been established in the political subdivision at the time the political subdivision adopts the resolution.
5. Familiarity with broadband mapping tools and other state-level resources.
6. Maintaining regular communication with the state broadband office.
7. Making regular reports to Commissioners of the Chisago County Board of Commissioners.

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Chisago County Board of Commissioners to support telecommuting opportunities for Chisago County in its application for Telecommuter Forward! Community certification.

20 On motion by DuBose, seconded by Greene, the Board moved to approve the Roger Spencer “Spencer Addition” final plat at 14702 310th St; PID 02.00750.00. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

21 On motion by McMahan, seconded by DuBose, the Board moved to approve the name change for the department from MICS to Enterprise Services Department and the organizational chart, with the position descriptions and the elimination of one of the communications service technician position due to a pending retirement, with the creation of the Emergency Communications Systems Manager position. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

22 On motion by Greene, seconded by McMahan, the Board moved to approve the exempt gambling permit for the Vikings Blue Line Club. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

RESOLUTION NO. 20/0205-6
APPROVING THE SUBMISSION OF AN APPLICATION TO CONDUCT A RAFFLE
FOR THE VIKINGS BLUE LINE CLUB

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application to conduct bingo at the Lent Town Hall located at 33155 Hemingway Ave., Stacy, MN 55079 on March 28, 2020.

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by McMahon, seconded by DuBose, the Board adjourned the meeting at 8:12 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Ben Montzka, Chair

Attest: _____
Christina Vollrath
Interim Clerk of the Board