



COUNTY OF CHISAGO

BOARD OF COMMISSIONERS

Chisago County Government Center
313 North Main Street, Room 160
Center City, MN 55012-9663

Phone: 651-213-8830 FAX: 651-213-8876

Commissioners:
District 1
Chris DuBose
District 2
Rick Greene
District 3
Marlys Dunne
District 4
Ben Montzka
District 5
Mike Robinson

BOARD OF COMMISSIONERS ANNUAL ORGANIZATION MEETING AGENDA TUESDAY, January 5, 2021

9:00 a.m. Board Pictures

Oath of Office Administered to Commissioner Marlys Dunne
10th Judicial District Judge Catherine Trevino

Oath of Office Administered to Chisago County Assessor John E. Keefe
10th Judicial District Judge Catherine Trevino

9:30 a.m. **Convene Annual Meeting; Pledge of Allegiance; Approve Agenda**

Annual Business Items:

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|---|--------|
| 1.) Election of 2021 Board Chair | TAB 1 |
| 2.) Election of 2021 Board Vice Chair | TAB 2 |
| 3.) 2021 Board Chair - Opening Remarks | TAB 3 |
| 4.) Adopting the Chisago County Board of Commissioner's Operating Guidelines for 2021 | TAB 4 |
| 5.) Establish 2021 Meeting Schedule | TAB 5 |
| 6.) Establish 2021 Mileage, Lodging, and Meal Reimbursement Rates | TAB 6 |
| 7.) Delegation of Perfunctory Personnel Actions (Annual Review) | TAB 7 |
| 8.) Discuss/Establish 2021 Board Committee Assignments | TAB 8 |
| 9.) Reaffirmation of Official Publication/Newspaper | TAB 9 |
| 10.) 2021 Citizen Appointments to Various Boards/Committees/Commissions | TAB 10 |

Citizen's Forum

"The Citizen's Forum is provided so you may make a comment, statement, question or proposal. Comments, Statements, questions or proposals shall be directed to the Board as a whole, and not to individual commissioners or the audience. You will be limited to three minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak that night."

Consent Agenda:

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| 11.) Authorize Payment of County's Warrants and Miscellaneous Bills | TAB 11 |
| 12.) Approve Minutes of December 16, 2020 Regular Meeting | TAB 12 |
| 13.) Acceptance of 2020 Chisago County Donations | TAB 13 |

Business Meeting:

- | | |
|---|--------|
| 14.) Revision of Policy and Procedure 503 Income Maintenance and Collections – HHS | TAB 14 |
| 15.) Central Minnesota Mental Health Center Detoxification Services Contract 2021 – HHS | TAB 15 |
| 16.) Repair of Courthouse Elevator and Remodel of Office Space | TAB 16 |
| 17.) Prof. Service Agreement Between Chisago County and Canvas Health, Inc. – CCSO | TAB 17 |
| 18.) Peter Smothers "Bloom Meadows" Final Plat | TAB 18 |
| 19.) Glenn and Krisa Carlson "Oasis North" Final Plat | TAB 19 |

20.)	Shaun Fiedler “7M Lakes 1 st Addition” Final Plat	TAB 20
21.)	Change Order(s) No. 1 & 2 – S.I.R.T. No. 2018-214-4-01-09E (State Park) – ESD	TAB 21
22.)	Chisago County Small Business Grant Relief Program	TAB 22
23.)	Transferring Heartland Express Assets to Arrowhead Transit	TAB 23
24.)	Credit Card Request – Karen Gates, Human Resources Director	TAB 24

Discussion Items:

- Correspondence
- Administrator Updates
- Commissioner Committee Reports

Adjourn Meeting of the Board of Commissioners

Announce Closed Meeting (M.S. § 13D.05)

- Meetings of the Chisago County Board of Commissioners may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege. Minn. Stat. §13D.05, Subd. 3. The Meeting will be closed to allow the County Board to discuss with legal counsel strategy related to litigation, *Michelle Jacobson v. County of Chisago (MN) and Richard Duncan, both individually and in his official capacity as Sheriff of Chisago County (MN)*